

# CENTRAL FULTON SCHOOL DISTRICT

SECTION: PUPILS

TITLE: PROMOTION AND RETENTION

ADOPTED: February 12, 2002

REVISED:

215. PROMOTION AND RETENTION	
1. Purpose	The Board recognizes that the emotional, social, physical and educational development of students will vary and that students should be placed in the educational setting most appropriate to their needs. The district will establish and maintain high standards for each grade and monitor student achievement in a continuous and systematic manner.
2. Definitions	<p><b>Major subject</b> – Any subject which meets at least five (5) periods per week for a full year.</p> <p><b>Minor subject</b> – Any subject which meets less than five (5) times per week or for less than a full year, with the exception of 8<sup>th</sup> grade health will be considered a major subject.</p>
3. Authority SC 1531, 1532 Title 22 Sec. 4.42  SC 1532 Pol. 213	<p>The Board establishes that each student shall be moved forward in a continuous pattern of achievement and development that corresponds with the student's development, the system of grade levels, and attainment of the academic standards established for each grade.</p> <p>A student shall be promoted when s/he has successfully completed the curriculum requirements and has achieved the academic standards established for the present level, based on the professional judgement of the teachers and the results of assessments. A student shall earn the right to advance to the next grade by demonstrating mastery of the required skills and knowledge.</p>
4. Delegation of Responsibility Title 22 Sec. 4.12, 4.13  SC 1532	<p>The Superintendent or designee shall develop procedures for promotion and retention of students which assure that every effort will be made to remediate the student's difficulties before the student is retained.</p> <p>The recommendation of the classroom teacher shall be required for promotion or retention of a student.</p>

5. Guidelines	<p>The building principal shall be assigned the final responsibility for determining the promotion or retention of each student.</p> <p><u>7<sup>th</sup> and 8<sup>th</sup> Grade Students</u></p> <p>Students failing two (2) or more major subjects and two (2) or more minor subjects shall repeat the grade.</p> <p>Students failing no more than one (1) major subject and one (1) minor subject shall be prompted to the next grade except that any student who fails a major subject for the second consecutive year will be required to repeat the grade.</p> <p>A student who fails a grade may avoid repeating that grade through make-up work, subject to the following regulations:</p> <ol style="list-style-type: none"><li>1. All make-up work must have the prior approval of the high school principal in consultation with the classroom teacher.</li><li>2. Acceptable methods of course make-up are limited to:<ol style="list-style-type: none"><li>a. Summer school.</li><li>b. Private tutoring for forty-five (45) hours by a teacher who possesses a valid teaching certificate for the subject (student expense).</li></ol></li><li>3. No student will be permitted to satisfy the requirements for more than one (1) course per year through make-up work.</li><li>4. No student will be permitted to use the make-up procedure for the same subject in consecutive years.</li></ol> <p><u>9<sup>th</sup> through 12<sup>th</sup> Grade Students</u></p> <p>Students will be listed on grade level in accordance with the following:</p> <ol style="list-style-type: none"><li>1. 9<sup>th</sup> grade students must have passed requirements for 8<sup>th</sup> grade.</li><li>2. 10<sup>th</sup> grade students must have passed at least five (5) credits toward graduation.</li><li>3. 11<sup>th</sup> grade students must have passed at least ten (10) credits toward graduation.</li><li>4. 12<sup>th</sup> grade students must have passed at least fifteen (15) credits toward graduation.</li></ol>
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Required subjects failed shall be rescheduled for the following year. These courses will be given priority over all other courses selected by the student and his/her parent.

A student who fails a required subject may avoid repeating the course through make-up work, subject to the following regulations:

1. All make-up work must have the prior approval of the high school principal in consultation with the classroom teacher.
2. Acceptable methods of course make-up are limited to:
  - a. Summer school (student expense).
  - b. Private tutoring for forty-five (45) hours by a teacher who possesses a valid teaching certificate for the subject (student expense).
3. No student will be permitted to satisfy the requirements for more than one course per year through make-up work.
4. No student will be permitted to use the make-up procedure for the same subject in consecutive years.

#### All Students

Parents of students repeating a course or a grade shall be notified by letter prior to the beginning of the next school year encouraging them to meet with the principal and/or teachers involved to review any anticipated problems.

Any student who does not meet the requirements for graduation will not be permitted to participate in the baccalaureate and commencement exercises. The parent of the student will be notified by the principal.

Final tests shall count the equivalency of one-half of a marking period.

A valedictorian, salutatorian, and students ranking third and fourth in class will be appropriately recognized at commencement.

#### Kindergarten

1. The child must have attained at least a D or equivalent on the Readiness Test or other end of the year achievement test.

2. The child must recognize all the letters of the alphabet and the numerals to 20.

1<sup>st</sup> Grade

1. The child must have earned at least a D in all Reading topics in the Book 1 level of Reading, at least an average of a D in Math, and S in Conduct and Work Habits on his/her report card.
2. The child must have attained a battery average of at least 1.8 grade equivalency, or the 44<sup>th</sup> percentile on end of the year achievement tests.

2<sup>nd</sup> Grade

1. The child must have earned at least a D in Reading and Mathematics, and at least an S in Work Habits on his/her report card.
2. The child must have attained a battery average grade equivalency of 2.8 (44<sup>th</sup> percentile) on the end of the year achievement tests.

3<sup>rd</sup> Grade

1. The child must have earned at least a C in Comprehension in the High or Average Reading group, or at least a B in Comprehension in the Low Reading Group, at least a D in Mathematics and Language, and an S in Work Habits on his/her report card.
2. The child must have attained a battery average grade equivalency of 3.8 (44<sup>th</sup> percentile) on the end of year achievement tests.

4<sup>th</sup> Grade

1. The child must have earned at least a D on the report card in Reading, Mathematics, Language and either Science or Social Studies, and an S in Work Habits on his/her report card.
2. The child must have attained a battery average grade equivalency of 4.8 (44<sup>th</sup> percentile) on the end of the year achievement tests.

5<sup>th</sup> Grade

1. The child must have earned a minimum of 68% in at least 4 major subjects (Reading, Mathematics, Language, Science, Social Studies).

2. The child must have attained a battery average grade equivalency of 5.8 (44<sup>th</sup> percentile) on the end of the year achievement tests.

6<sup>th</sup> Grade

1. The child must have earned a minimum of 68% in at least 4 major subjects (Reading, Mathematics, Language, Science, Social Studies).
2. The child must have attained a battery average grade equivalency of 6.8 (44<sup>th</sup> percentile) on the end of the year achievement tests.

If any student does not meet the criteria established for promotion, that child shall be retained in the same grade for the following school year. Parents will be notified by the end of the 3<sup>rd</sup> marking period of the possibility that their child may be retained.

Exceptions

1. Any student who does not meet the criteria but who has already repeated that grade shall be assigned to the next grade.
2. Any student who does not meet the criteria but who is working up to his/her ability, yet is ineligible for the Mixed Categories class shall, on the recommendations of his/her teacher, be assigned to the next grade.
3. No child shall spend more than five years in the primary grades (Kindergarten through 2<sup>nd</sup> grade).
4. If a student meets only one of the two criteria for the grade level, the teacher(s) shall meet with the principal to determine whether or not the child is to be promoted. At this point, the deciding factor must be the best judgement of the teacher concerning the child's ability to cope with the requirements of the next higher grade.