

Tuesday, November 13, 2018 – Regular Board Meeting Minutes

Our Mission Statement

CF SPARTANS: Continually Focused on Student Preparation And Readiness to Achieve Next Steps

The regular board meeting of the Central Fulton School District was held on Tuesday, November 13, 2018, in the board/conference room of the administration offices of the Central Fulton School District.

Call to order came at 7:40 p.m. by Mr. Cory L. Gress, School Board President.

All stood for the Pledge of Allegiance and for a moment of silence.

A roll call of the board members was taken by Judy Messersmith, School Board Secretary. Present were: Julia E. E. Dovey, Cory L. Gress, Jason M. Sharpe, Jeffrey Shearer, Gary L. Shives, Gregory L. Strait and Roger W. Strait. Absent were: Rick E. Marshall and Christopher R. Hann

Administration in attendance were: Alicia Mellott, Elementary Principal; Billie Jo Beatty, Elementary Assistant Principal; Amy Hershey, Business Manager; Christina Ramsey, MS/HS Principal; Jessica Curfman, MS/HS Assistant Principal; Ginger Thompson, Director of Special Education; Dr. Michelle D. Hall, Superintendent and Judy Messersmith, Transportation Director/Board Secretary.

Others in attendance were: Mary K. Seville, parent & tax payer; Cassidy Pittman, Fulton County News and Elen Ott, a Director of the Fulton County Family Partnership and Fulton County Early Head Start and Family Center Programs.

There were no public comments to record.

On a Dovey/G. Strait motion carried unanimously to approve the roll call voting procedures as follows:

As the President of the Board conducts this meeting, it is not necessary to announce each director's name for each roll call vote. If, however, a director or directors wish to comment or have his/her comment or vote specifically recorded, the director(s) shall have the opportunity to so state.

The president of the Board should announce before each roll call vote, that if he hears no objections from any member of the Board present, the vote will be considered a unanimous roll call vote and will be recorded as such.

On a Sharpe/Dovey motion carried unanimously to approve the regular board meeting minutes from October 9, 2018 with a minor correction to the name Kaleb Skiles. It was originally recorded as Seville.

Elen Ott presented the Early Head Start 5-year Grant Goals on a PowerPoint: The goals presented were: Goal #1 Fulton EHS will work to strengthen community partnerships to ensure seamless, access to services that meet the needs of EHS families. Goal #2 Fulton EHS program will utilize a comprehensive approach to professional development using community and program data (school readiness goals, family outcomes, self-assessment and community assessment) to effectively support Parent Educator practices to ensure staff can effectively assist parents to optimize child development and Goal #3 Fulton EHS will support families as advocates and leaders to optimize school readiness of enrolled EHS children.

On a Shives/G. Strait motion carried unanimously to approve the following financial reports: Elementary Intramural Report - October 2018, Elementary Library Report - October 2018, Elementary Musical Report - October 2018, Elementary Office Report - October 2018, Elementary Life Skills Report -

October 2018, Condensed Board Summary of Bills - October 2018, Treasurer's Report - October 2018, Invoices for Approval for the Elementary Renovation Project - October 2018, Expense Summary - October 2018, Secondary Activities Report - October 2018 and the School Nutrition Program - October 2018.

On a Shives/Sharpe motion carried unanimously to approve to pay invoice 2018-012-2 from the Capital Improvement Fund to Standing Stone Consulting Inc. for professional services related to the district security assessment. The invoice amount was \$2,000.00.

On a Shives/G. Strait motion carried by roll call vote to approve the Fulton County Family Partnership and Fulton County Early Head Start and Family Center Programs reports: Fulton Early Head Start Monthly Report - October 2018, Parents As Teachers Monthly Report - October 2018, Promoting Responsible Fatherhood Monthly Report - October 2018, Early Head Start Policy Council Minutes - September 27, 2018 and the Fulton County Early Head Start Goals for Refunding Application 2019-2024.

Julia E. E. Dovey abstained from voting.

On a Shives/R. Strait motion carried unanimously to approve the contract between Central Fulton School District and the Tuscarora Intermediate Unit 11 for special education services for the 2018-2019 school year in the amount of \$51,092.00.

On a Shives/G. Strait motion carried unanimously to approve to sell the following obsolete/no longer needed items which will be listed on the Municibid website and/or offered to electronics recyclers. 58 Samsung X303C Chromebooks, 6 32-unit chromebook carts, 4 12-unit chromebook cabinets, 8 Epson projectors and 4 ViewSonic projectors. Mr. Sharpe gave an additional suggestion in which the District would give the equipment to students who may have the need for it.

On a R. Strait/Dovey motion carried unanimously to approve the following individuals for coaching or extra-curricular positions for the 2018-2019 school year: Jason Carbaugh of McConnellsburg, as Sound Room Technician on Step 5 at \$700.00, Candace Bard of Warfordsburg, as Girls' Basketball JV Coach on Step 2 at \$2,245.00, Douglas Seiders of McConnellsburg, as Girls' Basketball Volunteer Coach, unpaid, Amanda Cunningham of Harrisonville, as Girls' Basketball Volunteer Coach, unpaid, Timothy McCracken of McConnellsburg, as Boys' Basketball Jr. High Assistant Coach on Step 1 at \$1,845.00, Brian Ramsey of McConnellsburg, as Boys' Basketball Intramural Coach on ½ Step 2 at \$324.17, Jeff Glenn of McConnellsburg, as Boys' Basketball Intramural Coach on ½ Step 1 at \$307.50, Crystal Glenn of McConnellsburg, as Boys' Basketball Intramural Volunteer Coach, unpaid, Jeremy Wible of McConnellsburg, as Boys' Basketball Intramural Volunteer Coach, unpaid, (pending receipt of mandated reporter certificate), Daniel Burkhart of McConnellsburg, as Boys' Basketball Volunteer Coach, unpaid, (pending all clearances and mandated reporter certificate), Channel Dovala Unger of McConnellsburg, as Cheerleading Volunteer Coach, unpaid and Amanda Cunningham of Harrisonville, as Girls' Basketball Intramural Coach on Step 1 at \$615.00.

On a R. Strait/Dovey motion carried by roll call vote to approve a transportation change for the FFA class retroactive to November 6, 2018. The change cost the district an additional \$128.74 using a school bus instead of a van. Gregory L. Strait abstained from the vote. Mr. Roger Strait emphasized that trips should be rescheduled to be able to use the most economical means of transportation for the district.

On a G. Strait/Shives motion carried unanimously to approve Amy Kline to utilize the High School

Cafeteria on February 26, 2019 from 6:00 p.m. until 10:00 p.m. for a pesticide applicator meeting for re-certification purposes.

On a G. Strait/Dovey motion carried unanimously to approve the revised facilities usage guidelines. Implementation of these guidelines will begin on January 1, 2019.

On a Sharpe/G. Strait motion carried unanimously to approve the following individuals as TIU#11 approved substitutes: Tyler Watkins of Three Springs, Deborah Tucker of Harrisonville, Erin Hartman of Big Cove Tannery, Trai Fix of Waterfall, Keena Elbin of Warfordsburg and Ryan Chamberlain of McConnellsburg.

On a R. Strait/G. Strait motion carried unanimously to approve Carolyn Stermer of McConnellsburg to serve as an extended substitute in the high school retroactive to September 12, 2018.

On a Sharpe/Dovey motion carried unanimously to approve an employee to take intermittent FMLA leave retroactive to October 30, 2018.

On a R. Strait/Dovey motion carried unanimously to approve the termination of a personal care aide position effective November 13, 2018, due to the student withdrawing from the district.

On a Shives/Dovey motion carried by roll call vote to approve Zachary Mason as the Spartan Virtual Academy Coordinator for the remainder of the 2018-2019 school year with a stipend of \$3,400.00. No votes were: Jason M. Sharpe, Jeffrey Shearer and Roger W. Strait.

On a Sharpe/G. Strait motion carried unanimously to approve the second reading of the Local Board Procedures.

On a Sharpe/Dovey motion carried unanimously to approve the first reading and annual review of Policy #917 Parent Engagement.

On a Sharpe/Dovey motion carried unanimously to approve the first reading of Policies #707 Use of School Facilities and #707.1 Athletic Field Use.

An Executive Session was called at 8:10 p.m. and concluded at 8:30 p.m. for student confidentiality.

On a Dovey/Shives motion carried unanimously to approve the route 16 cost increase from \$155.96 a day to \$200.75 a day retroactive to October 22, 2018 to accommodate a newly enrolled student with a modified schedule.

Gary L. Shives, School Board President gave us the information on the TUI Board Highlights from October 11, 2018 and November 8, 2018 along with mentioning the Metz monthly October 2018 report which was on a powerpoint presentation.

Cory L. Gress, School Board President announced the next meeting date and times, which is December 4, 2018. Board Work Session at 6:30 p.m., Reorganization Meeting at 7:00 p.m. and the Regular Board Meeting immediately following the Reorganization Meeting. All of the meetings will be held in the board/conference room in the administrative suites at the Central Fulton School District.

Mrs. Christina Ramsey, MS/HS Principal gave a review of some exciting things that happened in the month of October such as: Student of the Month. This is something new this year that has been implemented as a result of our "Positive School Climate Committee." The month of October focused on Integrity. Teachers nominated students who demonstrated this quality. This year for the first time, the

McConnellsburg High School (Grades 10-12) is participating in the Challenge Program. The Gateway Travel Plaza, in Breezewood is interested in sponsoring The Challenge Program, and partnering with McConnellsburg High School for the 2018-2019 school year. Their mission is to build sustainable relationships between businesses and schools, to introduce high school students to careers in their communities and motivate them to develop habits for success. We accomplish this through an in-school assembly, workforce development and career readiness activities, and providing cash incentives to students who excel in 110 high schools throughout central & western PA. The Challenge Program will be awarding \$1,000 to MHS students this year based on the following 5 categories: Attendance, STEM, Community Service, Academic Improvement, and Academic Excellence. Each winner (1 per grade) for each category will receive \$200 cash. We had a kick off assembly Friday, November 9th. The first marking period reward was an Ice Cream Social. Any student in Middle School and High School who met the requirements for attendance, grades, and discipline was invited to participate in the Ice Cream Social on Friday, November 9, 2018. At this event, students were able to build custom ice cream sundaes and listen to music. We had approximately 300 students eligible for this event. Great Job, Spartans!

Mrs. Alicia Mellott, Elementary Principal reviewed some very important events that happened in the month of October such as: Elementary students participated in the first marking period reward on Friday, Nov. 2. Of the 40 (53 last year) students not receiving the reward there were 78 (116 last year) reported infractions. Six students claimed 35 of the 78 pink slips issued in the first marking period. For the first marking period 52 students (58 last year) in grades 3-5 were recognized with certificates for the All A Honor Roll. Ninety-nine students (94 last year) in grades 3-5 were recognized with certificates for the All A and B Honor Roll. Reese Alexander and Hoyt Glenn qualified to represent McConnellsburg Elementary at the State competition of Elks Soccer Shoot in State College, PA.

Mrs. Ginger Thompson updated the board on the Special Education Department by reviewing some data from the month of October, such as: Annette Barnett and I are in the process of gathering data from teachers for our annual Child Count, which is our yearly submission of all students receiving special education services. This submission helps determine the amount of funding we receive each year. Also, through this submission, we are required to report the amount of time students are spending outside of the regular education setting and the amount of special education supports they are receiving. Some of our special education staff recently received training to help students improve their executive functioning skills. Executive functioning impacts all areas of daily living and we are helping to work with students more specifically on problem-solving and planning, time management, remaining focused and emotional regulation. Jenny Morgan from IU 11 has been working with teachers and students in this area.

On a Dovey/G. Strait motion carried unanimously to approve the adjournment of the November 13, 2018 regular board meeting.

The meeting was adjourned at 8:53 p.m. by Cory L. Gress, School Board President.

An executive session was called at 9:00 p.m. and concluded at 9:37 p.m. for student confidentiality.

Respectfully Submitted By:

Judy L. Messersmith - School Board Secretary